

PUBLIC MEETING MINUTES FOR CORRECTIONS OFFICER RETIREMENT PLAN LOCAL BOARD ARIZONA DEPARTMENT OF CORRECTIONS



October 5, 2022



A public meeting of the Corrections Officer Retirement Plan Local Board for the Arizona Department of Corrections Rehabilitation and Reentry (ADCRR) was convened **Wednesday, October 5, 2022 at 10:02 a.m.** at the **Arizona Department of Corrections, 1831 West Jefferson, Phoenix, Arizona, 85007**, on the 2nd floor.

The Board may discuss/vote on items at any time, the Board may enter into Executive Session pursuant to A.R.S 38-431.03 (A) (2) and obtain legal advice pursuant to A.R.S 38-431.03 (A) (3) to discuss details of a serious or confidential nature.

Present at the meeting were the following individuals:

Mario Chavez, Board Chairman	Kyle Cummings, Assistant Attorney General
Orin Romney, Board Member (Conferenced in)	Sean Malone, Board Member
Sandra Moreno, Board Secretary, Retirement Specialist	Karen Ray, Board Secretary, Retirement Specialist
Guests	
Kelly Smith, Benefits Manager	

Not present at the meeting was Board Member Judy Frigo.

I. CALL TO ORDER – CORP Local Board Meeting called to order by Mario Chavez at 10:02 a.m.

ROLL CALL TAKEN

1. The individuals listed in the above table were present.

II. APPROVAL OF MINUTES

1. Approval of Public Meeting Minutes for September 1, 2022.

MOTION 10-05-01	
Motion:	Approval of September 1, 2022, Public Meeting Minutes
Moved by:	Orin Romney
Seconded by:	Sean Malone
Discussion:	
In Favor:	Romney - aye, Malone - aye, Chavez – aye
Motion:	Passed

III. SURVIVOR BENEFITS

At the start of this Section, and prior to considering the applications for Survivor Benefit, Chairman Mario Chavez read the following statement into the record:

Given the new legislation regarding the local CORP Board's duties and authority, it appears that this Board may not have the authority to approve or disapprove survivor benefits. However, PSPRS has expressed a belief that for applications related to deaths occurring prior to December 31, 2021, and for applications filed prior to December 31, 2021, such approvals are still to be issued by this Local CORP Board. Therefore, in order to avoid harm to the applicants, and to the extent such applications are before this Board and either involve deaths occurring prior to December 31, 2021, or were filed prior to December 31, 2021, this Board will move to approve or disapprove such benefit applications to the extent it is able to do so.

The following applications for Survivor Benefits have been filed and presented for Local Board consideration:

1. Paul Turley (Michelle)

MOTION 10-05-02	
Motion:	Approval of Survivor Benefits for Paul Turley (Michelle)
Moved by:	Orin Romney
Seconded by:	Sean Malone
Discussion:	
In Favor:	Romney - aye, Malone - aye, Chavez - aye
Motion:	Passed

IV. REQUEST TO REMAIN IN ASRS/CORP:

The following waiver applications have been filed and are presented for Local Board consideration:

1. **Javier Villalobos** is requesting to remain in CORP; he has 6.916 years of service. He accepted an ASRS position as a System/LAN Administrator, effective September 17, 2022.

MOTION 10-05-03	
Motion:	Approval of Javier Villalobos' request to remain in CORP.
Moved by:	Orin Romney
Seconded by:	Sean Malone
Discussion:	
In Favor:	Romney - aye, Malone - aye, Chavez - aye
Motion:	Passed

V. DISABILITY RETIREMENT:

The following applications have been filed and are presented for Local Board consideration:

1. Melinda Shalley: IME Review for Ordinary Disability Pension

MOTION 10-05-04	
Motion:	Vote to approve for Ordinary Disability pension.
Moved by:	Orin Romney
Seconded by:	Sean Malone
Discussion:	Chairman Mario Chavez stated this was an IME review, and Board Secretary Sandra Moreno clarified that the Local Board had already read the IME and this was to approve the disability. Chairman Chavez stated it was for the ordinary disability pension for Melinda Shalley. AAG Kyle Cummings stated to the Local Board members that, for a clear record of the proceedings, he recommended that the Local Board's decision be based on the medical reports, per statutes. Chairman Chavez stated to the Local Board members that they were voting on a disability retirement for Melinda Shalley due to her medical reports for an ordinary disability pension.
In Favor:	Romney - aye, Malone - aye, Chavez – aye
Motion:	Passed

VI. DESIGNATED POSITIONS:

The following new position/new classification of a position is presented to the Local Board for consideration on whether it merits inclusion in CORP:

1. New classification: Administrative Manager (Job Code: AUN05490)

MOTION 10-05-05	
Motion:	To move into Executive Session for legal advice regarding consideration of whether “Administrative Manager” merits inclusion in CORP.
Moved by:	Orin Romney
Seconded by:	Sean Malone
Discussion:	
In Favor:	Romney - aye, Malone - aye, Chavez – aye
Motion:	Passed

CORP Board enters into Executive Session at 10:08 a.m.

CORP Board exits Executive Session at 10:14 a.m.

MOTION 10-05-06	
Motion:	To not include new classification as a CORP designated position.
Moved by:	Orin Romney
Seconded by:	Sean Malone
Discussion:	
In Favor:	Romney - aye, Malone - aye, Chavez – aye
Motion:	Passed

VII. GENERAL DISCUSSION:

1. CORP Board Secretary Sandra Moreno stated the next Board Meeting will be Thursday, November 3, 2022. Chairman Chavez and Board Member Malone stated they will be in attendance.
2. CORP Board Secretary Sandra Moreno updated the Local Board regarding Board Members’ terms, stating the CORP Election ended October 3, 2022, and a selection has been made. Kelly Smith will be reaching out to the selected candidate to confirm whether the candidate will accept the position. Board Secretary Moreno further indicated that two more appointments to the Local Board will be occurring later.

VIII. CALL TO PUBLIC

No public comment.

Chairman Chavez adjourned the meeting at 10:17 A.M.

Transcribed on **October 7, 2022**

Karen Ray, Board Secretary, Pension Specialist